



## Result Enquiry Service

The Result Enquiry Service includes a re-check of all clerical procedures which lead to the issue of a result. Checks are carried out to ensure that:

1. All parts of the theory assessment have been marked
2. The totalling of marks is correct
3. The recording of marks is correct
4. Hand marking takes place to ensure the accuracy of the electronic marking system
5. Reasonable assessment adjustments have been applied, where applicable
6. Special consideration has been applied, where applicable
7. A review of marking takes place by the Qualification Development Manager

As a result of the checks that are carried out, learners' marks can go up or down.

We aim to carry out this service within 21 working days of acknowledging the request.

Please note that this service is not available for internally marked theory papers, practical assessments and coursework.

[Click here to complete the Result Enquiry Service Application Form](#)