

Flexible Assessment Policy

CYQ endeavours to create fit-for-purpose assessment strategies that meet our approved centres' needs by:

- employing technical contributors who have relevant subject/sector expertise
- gathering business intelligence and centre feedback
- working in collaboration with other bodies that develop units and qualifications
- holding qualification review group (QRG) meetings to seek centres' views on proposed and existing assessment strategies

CYQ will allow some flexibility in its assessment strategies to meet the needs of approved centres and learners. Where this is desired, centres must seek approval from CYQ for 'adjustments' to an existing, published assessment strategy in advance of carry out assessment.

CYQ is required, through its conditions of recognition as an awarding organisation, to ensure that the levels of demand of assessments and assessment tasks for a qualification are consistent:

- across all options available to learners, including those where adjustments have been proposed by centres
- with previous assessments for the same qualification

Flexibility may be allowed in the following:

- The order of elements within an assessment strategy
- The types of evidence that can be accepted for an assessment element
- The methods of assessment, in accordance with the CYQ Reasonable Adjustments Policy

Adjustments to assessment strategies must demonstrate that:

- all assessment criteria are met (as outlined in bold in the CYQ syllabus)
- any additional information specified by the Sector Skills Council is met
- the level of demand for the learner is consistent with the CYQ strategy

Centres may not alter the demands on learners by proposing adjustments to assessment strategies that would not meet, or would go beyond, the standard defined by the assessment criteria.

Where CYQ has approved adjustments to assessments and later concludes that there is an inconsistency between the level of demand of this assessment and other options available that is likely to prejudice a group of learners, CYQ will make a 'reasonable alteration' to the criteria against which learners' performance will be judged for this assessment so as to prevent that prejudice from occurring.